

CITY OF DOUGLASS NEWSLETTER

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OFFICE CLOSED

February 17th - President's Day

Postal Patron
Douglass, Ks 67039

Douglass City Council

Mayor- Mike Shirley

Council President- Mark Roberts

Bill Akers

Ken Phillips

Jay Sanderson

Kandyce Gunther

Council meetings are held on the second Wednesday of the month at 6:30 pm at
Contact information on the City website.

Douglass City Hall. If you would like to be on the agenda to speak, please contact City
Hall at (316) 747-2109 by noon on the Wednesday prior to the council meeting.
Council meetings are now Facebook Live!



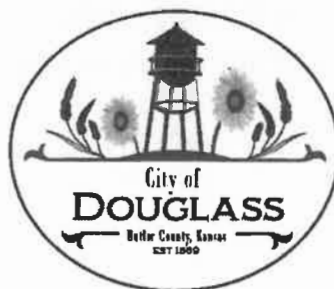
Follow us on Facebook @douglasscityhall

Public Works Department Hours: 7:30am- 4:00pm

Please note that there will not be any reconnects or
non-emergency shut offs performed after hours.

City Hall office Hours: 8:00am- 5:00pm closed for lunch breaks from 12:00pm- 1:00pm

Registering your dog requires an updated rabies vaccination and cost \$3.00 for spayed or
neutered and \$5.00 for not spayed or neutered. Per City ordinance, all dogs over six months
of age are to be registered with the city.



DATES TO REMEMBER

Every Saturday Morning- Farmer's Market at Roadside Park (Season Permitting)

4th Thursday of the Month- Events Committee Meeting

4th Monday of the month- Monterey Dinner

May 10th- Clean-up Day

Visit www.cityofdouglassks.com and Douglass Events Committee on Facebook for more details.

Just a few reminders...

Waste Connections- If you are needing a replacement cart, recycle or waste or need a different size please call City Hall: (316) 747-2109

Our drivers are not required to pick up any excess trash so extra bags or waste needs to be in the can. We suggest putting your cans out on Sunday evenings.

Parking- Please be mindful of off-street parking. Between emergency vehicles, transportation vehicles, and snow removal please be mindful of where trailers and vehicles are parked. This is for safety precautions; we appreciate your cooperation with this to keep everyone safe.

City Brush Pile- Our city brush pile is located right out of town on Maple. This convenience is for city residents and is designated for: leaves (out of bags), limbs, branches. This area is NOT for trash, or any miscellaneous trash.

TEXTCASTER

The City of Douglass has a mass messaging system we use for many alerts some of which include:

- Council, Zoning and other Meeting reminders
- Event Reminders
- Water breaks/outages that might affect your area
- Boil Orders
- City Office Closures
- Trash Pick-up Reminders

By following the QR Code below you are able to sign up for as many or as little notifications you would like to receive. You will also get the choice of signing up with your email, text or both.

This is a free option for you to keep up with these types of topics.

Please feel free to contact City Hall for a paper sign up form if you choose to sign up that way or if you have any other questions regarding this matter.



COMMUNITY GARDEN CORNER

- Please join the community garden for their first meeting of the year on March 15th at 2pm at the garden site (corner of Oak and Forrest)
 - o This meeting will include renting plots out and going over the rules.
- If you cannot attend the meeting, please contact City Hall or Larry Edgington (text 316-651-3758)
- A HUGE Thank You to Dollar General (Douglass location) for the donation of seed packets last year! (Each plot rental received a few seed packets)

JUST AROUND THE CORNER....

Pool News- We are currently taking applications for Managers and Lifeguards, if you are wanting to return, we still need an application filled out and turned in. Please come by City Hall to pick up an application.

Clean- up Day- Our scheduled clean up day will be May 10th; this is a great time to spring clean and get rid of clutter. Guidelines will be released at a later date. If you would like to sign up for a pick up or if you would like to volunteer, please contact City Hall to get on that listing.



WASTE CONNECTIONS OF WICHITA

316-838-4920

"B" WEEK

- Recycling pick-up week
- 2025 Holidays

2025 RECYCLING SCHEDULE



JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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FEBRUARY

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MARCH

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JULY

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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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Visit WasteConnectionsWichita.com/schedule to view your schedule and download our app!

February Menu 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 Broccoli Cheese Soup and Ham Sandwich, Fruit, Dessert	4 Chicken and Noodles, Mashed Potatoes and Gravy, Vegetable, Roll, Dessert	5 Meatloaf, Mashed Potatoes and Gravy, Roll, Vegetable, Dessert	6 Chicken Tenders, Mashed Potatoes and Gravy, Roll, Vegetable, Dessert	7 Leftover Buffet	8
9	10 Salmon Patties, Coleslaw, Fruit, Roll, Dessert	11 Potato and Corn Chowder, Ham Sandwich, Fruit, Dessert	12 Valentine's Day Luncheon: Lasagna, Salad, French Bread, Cherry Cheesecake	13 Chicken Tenders, Mashed Potatoes and Gravy, Roll, Vegetable, Dessert	14 Leftover Buffet	15
16	17 Chili, Fruit, Vegetable, Crackers, Cinnamon Roll	18 Build your Baked Potato Bar with Chili and other Fixings, Roll, Dessert	19 Monthly Birthday Luncheon Chicken Fried Steak, Mashed Potatoes and Gravy, Roll, Vegetable and dessert	20 Chicken Tenders, Mashed Potatoes and Gravy, Roll, Vegetable, Dessert	21 Leftover Buffet	22
23	24 BBQ Pork on Bun, Baked Beans, Applesauce, Vegetable, Dessert	25 Taco Salad, Chips, Pineapple, Corn, Dessert	26 Ham & Beans, Cornbread, Spinach, Fried Potatoes, Dessert	27 Chicken Tenders, Mashed Potatoes and Gravy, Roll, Vegetable, Dessert	28 Leftover Buffet	1
2	3	Notes Meals are \$7.00, Dine In, Carry Out, or Meals and Wheels. Please call (316)746-3227 by 9am to reserve your meal. Calls may be made in advanced and left on our answering machine. Please make your reservation for the Valentine's Day Luncheon before Feb 6th. Members who have a February birthday are invited to a Free lunch on February 19th! Please call for reservations.				



The Alumni Banquet Committee and Douglass High School cordially invite you to attend our annual banquet, open to all graduates of Douglass High School; and, especially honoring the graduating class of 2025 and all years ending in the number 5. The evening is a fabulous way to reconnect with classmates and friends who have wandered far from Douglass and those who are still enjoying the good life living, working and playing in our hometown.

Here are the details. Plan to attend – it's the most fun thing going on Saturday night.

WHAT: Douglass High School Alumni Banquet

WHEN Saturday, May 24, 2025

TIME: 6:00 PM

WHERE: Douglass High School Commons

Located 910 E 1st Street, South Entrance

HONOR YEARS: 1955, 1965, 1975, 1985, 1995, 2005, 2015, 2025

TICKETS MAY BE PURCHASED AT THE FOLLOWING DOUGLASS LOCATIONS:

Douglass Public Library, 319 S Forrest (Cash or Check)

RCB Bank, 305 S Forrest (Cash or Check)

TICKET COST: \$20.00 if purchased by May 9. \$25.00 after May 9.

TICKETS BY MAIL: If you wish to purchase by email or mail, please send your email request, call or text our President, Carrie Graves Shores. We will send you an invoice and you will be able to pay electronically via PayPal or send us your check.

Questions regarding ticket purchases:

Carrie Graves Shores, President/Treasurer

Email: carrieshores86@gmail.com

Cell and Text: 316-640-3803

Questions regarding volunteer opportunities:

Krissy Bell Burkholder, Vice-President

Email: krissybell86@gmail.com

Cell and Text: 316-218-3014

Any other questions:

Rayma Essex Korber, Secretary

Email: rayma_1@msn.com

Cell and Text: 316-258-6094

LIKE & FOLLOW OUR FACEBOOK PAGE: Douglass High School Alumni Banquet

BOOKMARK DOUGLASS PUBLIC SCHOOLS WEBSITE: www.usd396.net

DOUGLASS PUBLIC SCHOOLS

UNIFIED SCHOOL DISTRICT 396



Robert D. Reynolds, Superintendent of Schools

Scott M. Dunham, Principal, Douglass High School & Sisk Middle School

Jason A. Menard, ASST Principal/Activities Director, Douglass High School & Sisk Middle School

Kim K. McCune, Elementary School Principal

To Whom It May Concern:

The Douglass High School SADD (Students Against Destructive Decisions) organization is planning a safe, fun-filled night for After Prom. Our goal is to provide all DHS students (grades 9th-12th) with an alcohol/drug-free party to help keep students from making destructive decisions. The event will take place on March 29, 2025, from 10:30 p.m. to 2 a.m. at the High School

We are planning on approximately 180 students in attendance. There will be a variety of activities throughout the evening so there will be something for every student to enjoy. Some of the night's activities include hide and seek in the school, a glow-in-the-dark scavenger hunt, casino games, intramural games, yard games, a photo booth, video game competitions, a hang-out lounge, and more! A variety of refreshments will be served as well. We will award prizes to the competition winners, in addition to having prize drawings throughout the night to entice the students to stay through the entire event.

To offset the cost, we are asking local area businesses, organizations, and churches if they would like to donate to help keep our community's youth safe. We have a few options listed below. If your organization is interested in assisting with this event, it would be greatly appreciated. Thank you for your consideration.

Sincerely,

Jenni O'Crowley, SADD Sponsor

Douglass High School, Douglass Kansas

316-747-3310

jocrowley@usd396.net

Donation Options

A: Monetary Donation-checks can be made out to DHS and indicate SADD in the memo

B: In-Kind Donation-cups, chicken wings, ice cream, etc (all things we need to feed them) please see this signup genius for supplies needed. <https://www.signupgenius.com/go/20F0C49A4AB2DA1FB6-dhsafter>

C: Sponsor a Table-Your name will be displayed on the table as the sponsor and we will mention your name during our announcements throughout the night and give you a shout-out on the school's and town's social media pages and school newsletter. Please see the attached list of tables available to sponsor.

D: Gift Cards for Prizes-Starbucks, Scooters, Caseys, McDonalds, Subway, Ulta, Academy, etc-Please email me if you would like to do this jocrowley@usd396.net

E. Prizes: Do you own your own business and want to donate something you make? Do you just want to go buy something that the kids would like? We would LOVE that-please email me for more information. jocrowley@usd396.net or check out our [Amazon Gift Registry](#)

F: Time Donation: We need volunteers to chaperone, help with food etc-please see this manpower sign-up genius for more information. <https://www.signupgenius.com/go/20F0C49A4AB2DA1FB6-after>

DOUGLASS PUBLIC SCHOOLS

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Kim K. McCune, Elementary School Principal

Sponsor a Table/Room!

- 1) Dessert Bar-donations-ice cream, toppings, syrup-Total Needed: \$150
 - a) 1 sponsor at \$150 or
 - b) 2 sponsors at \$75
- 2) Photo Booth-Total Needed: \$200
 - a) 1 sponsor of \$200
- 3) Glow Hunt-prize and money for blinking lights and eggs-Total Needed: \$200
 - a) 1 sponsor of \$200 or
 - b) 2 sponsors of \$100
- 4) Glow in the Dark Nerf Capture the Flag-\$150-
 - a) Black Lights and Glow Lights
 - b) 1 sponsor of \$150
 - c) 2 sponsors of \$75
- 5) Casino Bulldogio-the students want to do a Casino night. Supplies to construct tables and buy prizes Total needed: \$1000
 - a) \$1000-One sponsor of \$1000 or 2 of \$500
 - b) In-Kind Donations-Craps table, Poker Tables-2, Roulette Wheel,Chips, Die, Prizes Etc
- 6) Snack Bar-mini corn dogs, mini tacos, taquitos, pizza bagels, mozzarella sticks, pizza rolls-Total Needed: \$500
 - a) Donations of items needed or
 - b) 1 sponsor of \$500 or
 - c) 5 sponsors of \$100
- 7) **Prizes**
 - a) **Cash or Gift Certificates for Prizes can be sent or dropped off at DHS in the office. Ideas that were popular last year: Lego Kits, Stanley Type Cups, Headphones or use the Amazon Gift Registry the students constructed this list!**



Scan me for Amazon Gift Registry



Scan me for Volunteer Sign Up Genius



Scan me for Supplies needed Sign Up Genius

BLESSING BOX

The Blessing Box, located in front of the Douglass Public Library, is for the Douglass Community. If you are in need of a meal, please take a FEW items, if you can place some items back later, please do so.

Remember, the Blessing Box is not a grocery store. It is designed to help MANY families or individuals in our community that need a meal.

If you are in greater need than what the Blessing Box can provide, please contact Hope Connections or the Methodist Church.

If you would like to donate items you may place them in the Blessing Box or you may drop them by the library during open hours. The following guidelines from the Kansas Food Bank are the guidelines used for items. **Please make sure to check the expiration dates before placing items in the box.**

Canned goods-2 years

Any type of tomato based or canned pie fillings 1½ years

Boxes of mac and cheese-1 year

Pasta-1 year

Cakes and frosting-1 year

Pancake mixes or any wheat grain based (especially if it has yeast)-6 months

If the Blessing Box already contains multiple bags of rice, beans, peas, or lentils, please do not add to it, as these items do not get taken very frequently.

We also ask that no over-the-counter medication be placed in the box either.

There are local children who frequent the box and we feel having medication in the box could be harmful.

Placing nutritious, protein packed food that requires little to no additional ingredients or preparation is the best. We encourage you to think of the Blessing Box as a way to help your fellow community members and not a place to put your unwanted and disliked items.

Thank you!

What is HOOPLA and why did we change the monthly borrows?

HOOPLA is a digital borrowing pay-per-use platform, which is wonderful for instant borrows. However, it has become increasingly expensive due to the rapidly growing number of borrowers and rising costs. As a taxpayer-supported institution, part of our mission is to remain fiscally responsible. We reduced the number of monthly borrows allowed per patron from 8 to 6 starting September 1st, 2024. Beginning in 2025 we will also have a yearly cost limit for HOOPLA.

Just a reminder that in addition to HOOPLA, we offer Libby as an option for digital borrowing.

You can also get a free Kansas Library eCard through the State Library of Kansas. After obtaining a card you will have access to digital audiobooks, e-books, storybooks, research databases, and learning modules. All for FREE! Just stop in the library with your proof of Kansas residency to obtain a card.



Do you know what the Douglass Public Library has to offer? Below is a list. If you are curious or unsure what something is, feel free to call us at 746-2600 and we will be happy to explain it!

- **1,000 Books Before Kindergarten**
- **Dolly Parton's Imagination Library**
- **LET and Lil' Explorers-elementary after school programs**
- **Summer Reading program-all ages**
- **Hooked on Books-book club for adults**
- **Hoopla**
- **Libby**
- **Wonderbooks**
- **AWE Early Literacy Station**
- **Adventure Packs-free admission to Wichita attractions**
- **Three Hotspots**
- **Telescope**
- **Binoculars**
- **Six patron computers**
- **ILL(Interlibrary Loan)**
- **Copies/Faxes for a fee**
- **DVD's**
- **And of course, lots of books!**


Get free digital access to thousands of eBooks, audiobooks, and other resources with a State Library of Kansas eCard!

Kansas residents of all ages can enjoy and learn from a ton of online resources provided by the State Library of Kansas.

Whether you crave the latest bestseller, yearn to binge-read your favorite author, or have a hankering to learn a new language, you're in the right spot!

Enjoy access to:

- eBooks
- Audiobooks
- Language learning tools
- Databases
- Tutorials
- and more!



These resources are free of charge and only available with a State Library of Kansas eCard, which you can get here at your local Kansas library.

Talk to your librarian for more info.
Visit kslib.info/get-ecard to start exploring the possibilities!



This project was made possible in part by the Institute of Museum and Library Services.

Douglass Friends of the Library Membership Drive

We would like to invite you to become a member of the *Friends of the Douglass Library*. Our sole purpose is to support the Douglass Public Library, both financially and through donations of our time and talents. Not only have the members worked to improve the facility and the collections, but they have contributed to the many programs initiated by the library to benefit both old and young alike. Below are **some** items funded by the group in 2024:

Dolly Parton Imagination Library Trunk or Treat booth
Summer reading activities Picnic Tables for the library
Adventure Packs (family passes to Tanganyika, Cowtown, Exploration Place, etc.)

As a member of the *Friends of the Douglass Library*, you can contribute to one of the community's greatest assets.

Please return to: Douglass Friends of the Library, P.O. Box 190, Douglass, KS 67039.

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ E-Mail _____

Please check the box if you **do not** want your name to be included on a membership list posted at the library or used in Douglass Friends of the Library publications.

Membership Classifications (select one)

- Member - \$20.00
- Silver Patron - \$50.00
- Gold Patron - \$150.00
- Lifetime Patron - \$500.00

I would be interested in knowing about opportunities to assist with the following activities:

- | | |
|--|-------------------------------------|
| _____ annual plant sale | _____ Frontier Day activities |
| _____ summer reading program | _____ Trunk or Treat |
| _____ landscaping on the library grounds | _____ Christmas Around Town booth |
| _____ bake sales | _____ Annual used book sale in June |

Payment Options:

Check made out to Douglass FOL or cash dropped off or mailed to the library.

Send payment through PayPal to foldouglass@gmail.com (be sure to select "Friends and Family" to avoid fees)

****Beginning Jan. 1 2025, membership is required to check out an adventure pack from the library. All memberships purchased after November 15, 2024 will be good for the 2025 year**



ADVENTURE PACK CHANGES 2025

Effective January 1, 2025

Join

Friends of the Library

Due to the increased cost of passes, all Adventure Packs will require the patron checking it out to be a Friends of the Library member. The cost of a membership is \$20 for the calendar year. Once your family is a member, library cardholders 18 and older are allowed to check out the Adventure Packs unlimited times for that year.

Adventure Packs

Sedgwick County Zoo #1
Sedgwick County Zoo #2
Exploration Place #1
Exploration Place #2
Hutchinson Cosmosphere
Field Station: Dinosaurs
Old Cowtown Museum
Botanica Wichita
Museum of World Treasures
Tanganyika Wildlife Park-pending

We now have two passes to the Sedgwick County Zoo and Exploration Place. The pass to Tanganyika Wildlife Park is pending. We have also added the Hutchinson Cosmosphere!

Library of Things

Douglass Public Library has several other items in their Library of Things that patrons may also check out. You do not have to be a Friends of the Library member to check out these items.

- Telescope
- Binoculars
- Hotspots
- Disc Golf set
- Wichita Art Museum admission
- DHS Activity Pass
- Little Tikes Story Dream Machine



Job Opening

Douglass Public Library is seeking a part-time library clerk for full days on Wednesdays and Thursdays. There may also be some nights and Saturdays required throughout the year.

Some of the essential duties and responsibilities include:

- Checks in and out materials at the circulation desk
- Shelves books when patrons return them
- Processes new material
- Helps patrons select/locate material
- Answers phone
- Checks in and out Interlibrary Loan materials
- Faxes and makes copies for patrons
- Registers new patrons and issues library cards
- Develops and implements ideas for the after-school program and the summer reading program
- Manages the website

Qualifications

- High school diploma or G.E.D.
- Ability to communicate effectively
- Keyboarding/Windows proficiency
- Ability to operate technology systems, including personal computer, and software programs

Physical Demands

- Ability to regularly lift/push/pull up to 50 pounds
- Often required to perform tasks at a desk for extended periods of time
- Manual dexterity and physical ability to perform essential duties requiring continual standing, reaching, bending and walking.

E-mail your resume to dpldirector2021@gmail.com or drop it by the library during open business hours



Support Your Local Kansas Farmers Market!

Support Farmers Markets Because They:

- Offer delicious fresh fruits and vegetables
- Increase fresh fruit and vegetables in communities that don't have easy access
- Connect communities to the farmers who grow the produce
- Keep food dollars local
- Can be a destination for local shoppers to walk and bike to
- Provide a social space for the community

Support Farmers Markets By:

- Encouraging local growers to participate in community farmers markets
- Buying and eating fruits and vegetables from your local farmers market
- Encouraging community members to shop at local farmers markets

Find a local farmers market near you, visit: [fromthelandofkansas.com/market/list](https://www.fromthelandofkansas.com/market/list)

Benefits of Eating Locally:

- Local fruits and vegetables are fresher and taste better
- Colorful fruits and vegetables boost your health and lower your risk for chronic diseases
- Buying local supports your community
- Local farmers can tell you about the fruits and vegetables they grow

Check Out Our Local Farmers Market!



Sampling Safely at Kansas Farmers Markets, farm stands, and related events



Londa Nwadike,
Kansas State University
University of Missouri Extension
Food Safety Specialist

Providing samples at a Kansas farmers market is allowed if the following conditions are met:

(NOTE: there is NO limit to the number of times per year that samples can be offered. Any food product legal to sell can be sampled. Wine can also be sampled, but vendors must obtain a special event permit from the Kansas Alcoholic Beverage Control board (www.ksrevenue.org/abc.html)).



USDA photo

Sampling regulations

Sample is provided at no cost and is offered to demonstrate its characteristics.

- An entire meal, individual hot dish, or whole sandwich is not recognized as a sample.

Handwashing station meeting the following minimum requirements must be present for sampling if there will be any handling of the product or utensils for serving samples onsite (see page 2 for illustration):

- 5-gallon cooler modified with a hands-free spigot. *
- Catch basin for waste-water
- Liquid soap
- Paper towels
- Adequate supply of warm water
- Trash receptacle

Three-compartment sanitizing station is present for washing and sanitizing all utensils (if needed — can also use disposable or bring enough clean utensils). The following equipment must be available if needed (see page 2 for illustration):

- Three tubs/basins
- Adequate supply of potable hot water

- Liquid soap
- Approved sanitizer (sanitizing tablets or unscented bleach); test strips are strongly recommended.
- Paper towels
- The first basin holds warm (at least 110°F) soapy water for washing. The second basin contains clean rinse water. The third holds sanitizing solution (if using chlorine bleach, 1 teaspoon unscented bleach per gallon water).
- Soak utensils in sanitizing solution for a minimum of 30 seconds, remove and place on clean paper towels or racks. Items must be allowed to air dry.

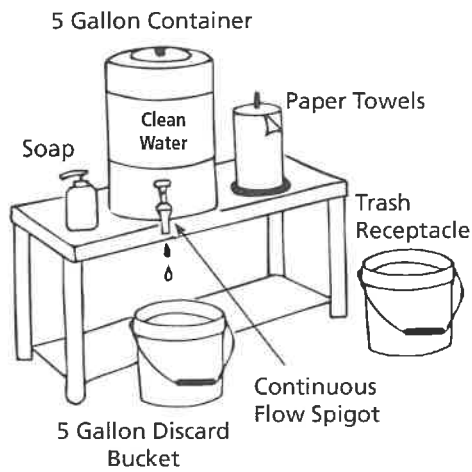
Sanitary procedures are followed.

- Sampling must occur under cover. If the market itself is not under a structure, a tent or umbrella is adequate.
- Samples must not be exposed to insects or other environmental contaminants. A fan or fly screen may be necessary.
- No bare-hand contact with ready-to-eat food is allowed.
- Food handlers must wash their hands with soap and water and then dry with paper towels before working with food.

K-STATE
Research and Extension

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

Handwashing Station



- Cutting boards and knives must be washed, rinsed, and sanitized before use and frequently throughout the sampling process using the three-compartment sanitizing station.

Proper food storage temperatures are maintained.

- Hot foods must be maintained at or above 135°F. Ensure that foods are cooked to a safe minimum internal temperature as listed here: www.foodsafety.gov/food-safety-charts/safe-minimum-internal-temperatures
- Cold perishable foods must be maintained at or below 41°F.
- Dispose of any perishable foods left in the temperature danger zone of 41°F to 135°F for two hours or more.
- Product temperatures should be checked hourly with a properly calibrated thermometer. (More information on thermometer calibration is available in the following publication: bookstore.ksre.ksu.edu/pubs/MF3138.pdf.)

Appropriate tools for dispensing samples are used and adequate trash receptacles are available.

- Samples must be pre-portioned by the vendor so the consumer does not cut/portion the sample themselves.

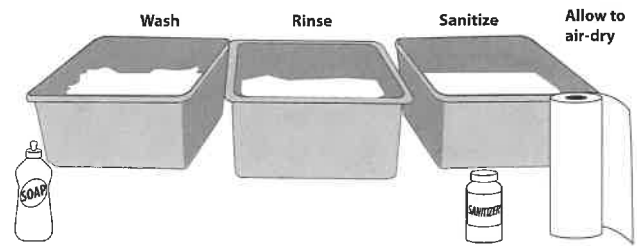
K-STATE
Research and Extension

Reviewed by Adam Inman, Kansas Department of Agriculture (KDA) Food Safety and Lodging Program. For more information on sampling requirements, contact KDA.FSL@ks.gov or 785-564-6767.

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Washing and Sanitizing Station



- Samples must be served individually. This can be on plates, in cups, on toothpicks, or other appropriate method.
- Access to samples must be controlled so that customers cannot touch any sample that they will not be consuming.
- Adequate trash receptacles must be provided at the sampling site.

Fresh produce must be washed before being offered as a sample.

KDA recommends that vendors and market staff/volunteers interested in offering samples participate in a food safety course, such as “Focus on Food Safety” (two-hour class), “ServSafe” food handler (a three-hour course), or “ServSafe” manager certification (a 16-hour course with a written test). These courses are offered several times a year in different regions of Kansas by KDA, the Kansas Restaurant and Hospitality Association, and/or Kansas State Extension. **

For more information on sampling requirements, contact KDA Division of Food Safety and Lodging (KDA.FSL@ks.gov or 785-564-6767).

Individual farmers markets may have additional regulations pertaining to sampling.

*Standard 5-gallon coolers can be easily modified to have a free-flow spigot through the following steps: 1) Unscrew the original push button spigot; 2) Install a hands-free replacement spigot available for bottled water coolers. These are commonly available at hardware and home-brewing stores for less than \$8.

**Kansas ServSafe course information: www.krha.org or www.ksre.k-state.edu/foodsafety/servsafe. Announcements of future Focus on Food Safety courses are available from: agriculture.ks.gov/foodsafety.

Kansas
Department of Agriculture

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

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